

Transition and Post-Secondary Programs at Kennedy Krieger Institute

Project SEARCH at Kennedy Krieger Institute Frequently Asked Questions

Project SEARCH at Kennedy Krieger Institute

Project SEARCH is a 10-month, transition program for individuals 18 through 24 that provides hands-on job training through worksite rotations, career exploration, innovative adaptations, and mentoring from experienced staff.

Where will the program take place?

Project SEARCH is total workplace immersion in which the intern participates in a combination of employment training workshops and three 10-week internship rotations at the Kennedy Krieger Institute Hospital.

Who is eligible to participate?

Students who are 18 through 24 years of age with a disability and have a desire to work are eligible to apply to be a participant in the program. High School students in their final year of school, have an IEP, and completed all coursework are eligible to apply to participate in the program.

What are the goals of the program?

The program provides real-life work experience combined with training in employability and independent living skills to help individuals with disabilities make successful transitions to a productive adult life. *The goal of the internships is to teach competitive, marketable, transferable skills. The ultimate goal upon completion of the program is the internship leads to competitive employment at the host business or another community employer.*

If an individual is interested in Project SEARCH at Kennedy Krieger Institute, what should the individual do?

Individuals should contact Stacey Herman, Director of Post-Secondary Services at Kennedy Krieger Institute at Hermanst@kennedykrieger.org.

What calendar schedule will interns follow with Project SEARCH?

Interns participating in the program will follow the School Programs at Kennedy Krieger Institute calendar.

What are the daily hours for Project SEARCH?

Interns are expected to work at their job placement site from 8:30 a.m. to 3 p.m. each work day. These times do not include transportation.

For more information, please call Stacey Herman at 443-923-7780, email HermanSt@KennedyKrieger.org, or visit KennedyKrieger.org/ProjectSEARCH



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How do student interns get to Project SEARCH each day?

Project SEARCH Interns are strongly encouraged to use public transportation. Travel training will be provided before the internship begins on an as needed basis. Interns who are still enrolled in high school will have the option to use transportation provided by the school. The Project SEARCH team will provide support to determine the best transportation option for each intern.

Are program participants required to work with certain agencies in order to comply with the Program's structure?

Yes. Interns who are in their final year of school, are required to have open cases with Department of Rehabilitative Services (DORS). Based on the intern's need, other partners may provide additional support. Interns who have aged out of their school program should provide Kennedy Krieger Institute information regarding agency funding. Private pay is accepted.

Where can potential interns find an application?

Applications can be found by visiting [Project SEARCH at Kennedy Krieger Institute](#)

When do interested individuals submit applications?

The application process is now open. Completed applications should be received by Monday, April 16, 2018.

How do interested individuals turn in applications?

Applications can be submitted electronically to Stacey Herman, Director of Post- Secondary Services at Hermanst@kennedykrieger.org.

If applicable, please provide additional information and forms with your applications.

- Completed Application Packet
- Shot/Immunization Record
- Copy of current Individual Education Program (IEP) including Transition Goals (if applies)
- High School Transcript, certification, or diploma
- Transcript from any other formal training
- Attendance Record
- Work Based Learning Experience Evaluation

Once the application has been submitted, what happens next?

Applicants will be notified by letter that they have been invited to the next step of the application process. The next step is a skills assessment evaluation as well as an interview. Based upon the individual's performance during the skills assessment, the individual will then learn if he or she has been accepted into the Program.

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What happens during the Skills Assessment Day?

Applicants rotate through various department modules. THERE IS NO NEED TO PRACTICE OR PREPARE FOR THIS SECTION OF THE ASSESSMENT. The goal for this portion of the Skills Assessment is to learn how applicants would respond to a variety of real-life situations. Applicants will also participate in an interview where they will be asked questions related to the applicant's work ethic, attendance, future goals, and their social skills.

What should applicants plan/ prepare for in regard to the Skills Assessment day?

Applicants should treat this experience as they would a traditional job interview. They should wear business professional attire and come prepared to answer (and ask) questions. Portfolios are welcome.

Are parents part of this day?

Parents will participate in brief interview. Parents can stay on-site in the lobby or leave campus when they are not participating in a brief interview.

How long does the day last?

Most assessments take two to three hours to complete. All applicants will have a scheduled appointment time.

After the Skills Assessment Day, what happens next?

Based on the applicant's performance during both the Skills Assessment and the interview, a letter of acceptance/denial will be issued on Friday, May 4, 2018. This letter will be emailed to the applicant's personal email address.

What do applicants do once they are accepted into the Program?

After receiving an acceptance letter, applicants will be invited to a Welcome Lunch at the Kennedy Krieger Institute Hospital.

Will there be a New Intern Orientation?

Yes. Interns will attend Kennedy Krieger Institute New Employee Orientation which takes place over the course of two days at the Kennedy Krieger Institute Hospital. All new Employees participate in this orientation. Interns will attend New Employee Orientation with Project SEARCH Staff. Interns will need to complete tuberculosis testing, background check, and receive a flu shot. As a Project SEARCH intern at Kennedy Krieger Institute, student interns must follow Kennedy Krieger Institute Hospital policies and procedures.

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