

Center for Autism Services, Science and Innovation in Baltimore, Md.



Preparing for Your Visit

Please refer to your appointment letter for specific information about your appointment. **Any medication should be taken as prescribed on the day of your appointment.** Please bring the following with you:

- Health insurance card and a valid photo ID
- Primary care physician information: name, address and phone number
- School information: name, address and phone number
- Custody or guardianship records, if applicable
- All adaptive equipment currently being used (e.g., AFO braces, canes, walker, hearing aids, glasses, communication systems, etc.)
- Updated or recent medical and educational records
- List of current medications, including dosage (if applicable)
- Completed questionnaires you may have received before your visit

Consent for Treatment

Before we can see a patient for medical services and treatment, we must have a signed consent-for-treatment form for that patient on file.

For patients who are minors: Consent from only one parent or legal guardian is required to proceed with care. A parent, legal guardian or legally authorized representative is required to sign a consent form for a patient who is a minor (less than 18 years of age), except in some specific circumstances—for example, if the minor is a parent or is married. A parent, legal guardian or legally authorized representative must accompany any patient under the age of 18 to the appointment to sign consent forms for treatment and to make care decisions. If the person accompanying the minor is not the child's parent, please send ahead or bring to the appointment documents of guardianship, custody or other authority to consent and make decisions on behalf of the patient.

For patients who are adults: Adults (i.e., people 18 years of age or older) can usually make decisions about their medical care and sign consent forms for treatment. Sometimes, however, adults do not have the decision-making capacity to make informed decisions and provide consent for their medical



care, in which case a surrogate healthcare decision-maker can be assigned or appointed. Please send ahead or bring to the appointment documents appointing a guardian or other legal authority for the adult. For more information about the consent process, please visit: **[KennedyKrieger.org/Consent](https://www.kennedykrieger.org/Consent)**

For questions or assistance, please contact the Patient and Family Experience Program at **443-923-2640** and select Option 1. For information about the Health Care Decisions Act in Maryland, visit: **[KennedyKrieger.org/MarylandHealthPolicy](https://www.kennedykrieger.org/MarylandHealthPolicy)**

Insurance and Referrals

Payment is expected at the time of your visit for noncovered services. Referrals may be faxed in advance to Patient Access at **443-923-7410**. The referral must identify Kennedy Krieger Institute as the service provider.

All patients with HMO insurance plans must bring a referral with authorization from a primary care physician. If they arrive without a referral, they or their parent or guardian will be asked to sign a waiver and pay for the visit at the time of services.

If you have questions about insurance benefits, please contact our Insurance Verification Office at **443-923-7400**.

Billing

For billing purposes, our outpatient clinics are designated as outpatient hospital facilities. You may receive two bills for each appointment—one from our clinicians and one from the hospital. Both bills represent charges incurred during your visit:

- Your hospital bill includes charges for use of the hospital facility and any tests or procedures done during your appointment.
- The clinician bill includes the cost of medical care, along with costs involving review and interpretation of your diagnostic tests.