The Maternal Child Health-Leadership Education, Advocacy, Research Network (MCH-LEARN)

Thank you for your interest in the The Maternal Child Health-Leadership Education, Advocacy, Research Network - Undergraduate Program.

THERE IS A SAMPLE APPLICATION AT THE END OF THIS DOCUMENT.

IMPORTANT: Please review the instructions before beginning the online application.

You MUST complete the application in one session (2-hour maximum allowed)!

This form will NOT save and allow you to return to complete. Once the entire application is completed, you can print it. Please be prepared to print your application or change your print options and print to a PDF for your records.

Navigate the form (move from field to field) by hitting the tab button.

The **link to the MCH-LEARN Online Application** is at the end of these instructions. Please note that all applications must be completed using the Center Program's Online Application by **January 31 at 11:59 PM Eastern Standard Time**. Applications submitted AFTER **Wednesday, January 31, 2024, 11:59 PM (Eastern Standard Time [EST])** will automatically be deleted from the system. All applications are automatically dated and timestamped. If applying online poses a hardship, please contact our office during business hours (9:00 AM to 5:00 PM EST) before the closing date for an alternate submission method.

(Contact: Email: MCH-LEARN@kennedykrieger.org

IMPORTANT: Be prepared to complete the application in one session (2-hour maximum time allowed), as you will NOT be able to save the form and return to it to complete later; you will be given the option to PRINT the form once you hit SUBMIT. Have all your documents and information readily available and saved in the final formats. Many of the fields are required (REVIEW APPLICATION CHECKLIST BEFORE BEGINNING THE APPLICATION).

The below instructions will help you complete the application. Before opening the application link, please review the instructions and the **SAMPLE** application at the end of the instructions.

Program Staff will not make any changes to submitted applications. Please review your application carefully before submitting it, especially the email addresses you enter for your referees.

You will need to have the following information and electronic documents saved and accessible on the computer you will be using to upload into the application or copy and paste into the application. Uploaded files should be in the following format and cannot exceed 25 MB (PDF format):

- Resume (PDF format). Save the file as: last name_first name_resume
- Unofficial Undergraduate Transcript (PDF format). Save the file as: *last name_first name_ugtranscript*

Unofficial undergraduate Transcript (PDF format). Save the file as:
 last name_first name_undergradtranscript
 Unofficial undergraduate transcript include your name and the school's name.

Have the following items completed and saved in a word document so you can cut and paste them into the online application:

- 1. The three (3) Short Answer responses are required (maximum 250-word limit per response).
- 2. The two (2) Essay Questions are required. Questions #1 and #2 (maximum 250-word response);
- 3. Name, email, and phone number of two (2) faculty references (referees). IMPORTANT NOTES: Please check and confirm you have entered the correct email for your referees. A reference request will automatically be sent to the email address entered on your application. Your referees may need to check their spam and/or junk mail folder.

APPLICATION ACKNOWLEDGEMENT AND SUBMISSION:

Please type your full name in the field provided.

- Click Sign under the Signature Box.
- Use your cursor (or, if you have a touch screen), sign your name in the box.
- Click Done, located below the signature box, when completed.
- 1) When you complete the application, return to the top right column of the application and click SUBMIT. If you forget to complete a section, hitting the SUBMIT button will notify you what required items are missing in the Record Save Checklist (right column).
- 2) Submitting the Record may take a few seconds. Once completed, you will be given the option to Close or Print. Please be prepared to print your application or change your print options and print to a PDF for your records.
- 3) Reminder: You will NOT be able to save the form AND return to it to complete later. THE SUBMIT BUTTON SUBMITS COMPLETED APPLICATIONS TO THE MCH-LEARN PROGRAM OFFICE.
- 4) For your tracking, you will receive the following automatic emails (we recommend you save these emails):
 - A) A confirmation receipt upon submission of your application
 - B) Notification WHEN a referee submits a recommendation form to the Ferguson-RISE Fellowship Program office.

IMPORTANT: Please review the sample application before beginning the online application.

Below document is NOT the Online Application— It is a SAMPLE

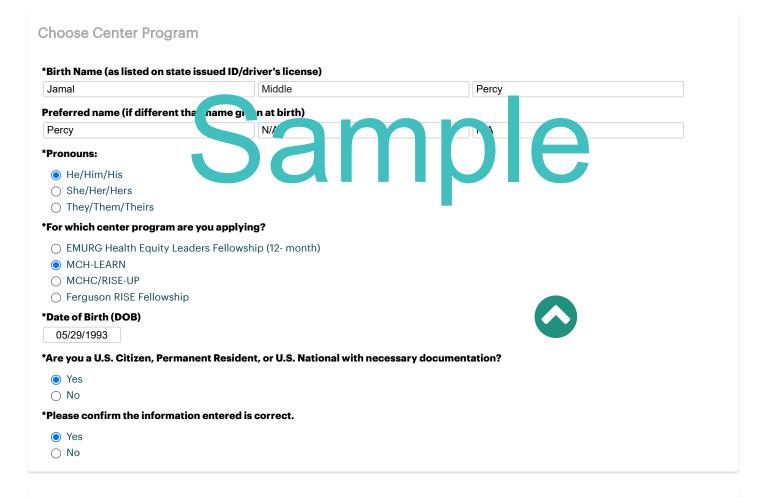
Center for Diversity in Public Health Leadership Training Application

Application Instructions

This application must be completed in a two-hour session. We suggest that you thoroughly review the APPLICATION GUIDELINES & SAMPLE APPLICATION. Click HERE before beginning your application to ensure that you have all the information and documentation readily accessible before completing your application.

You will not be able to begin, save and return to complete this application. The SUBMIT button on the right top column will save and <u>SUBMIT</u> your application.

Please review your application carefully. The program will <u>NOT</u> make any changes to your application.



MCH-LEARN Applicant Eligibility Screen

*1) Is your GPA 3.0 or greater WITHOUT rounding and verified on your unofficial transcript currently?

Yes

○ No

*2) Are you currently an undergraduate freshman, sophomore, or junior?

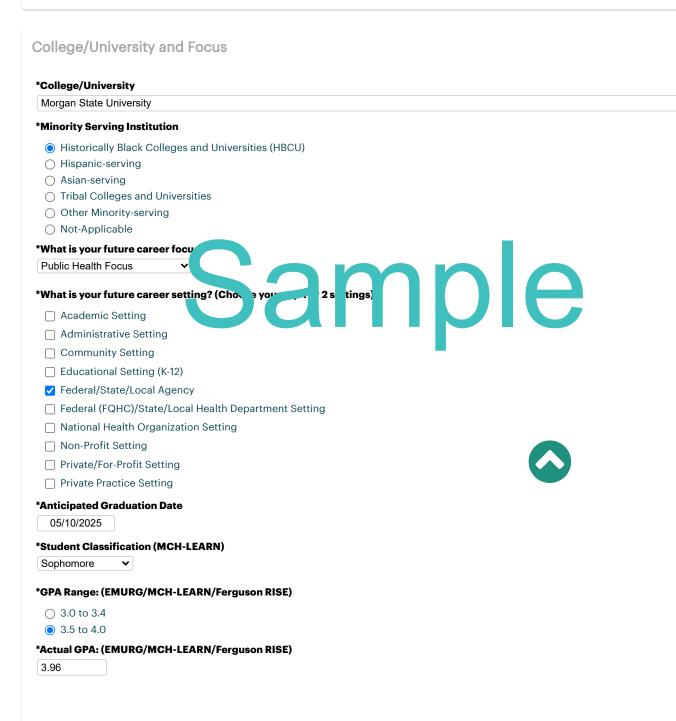
Yes	
○ No	
*3) You understand that MCH-LEARN: (1) Recruits DMV (i.e., Marylan requires monthly participation during the Fall and Spring semesters; NO housing during the summer internship or fall & spring semesters.	(3) Provides housing for the research conference; and (4) Provides
Yes	
○ No	
Applicant Information	
*Date	
10/09/2023	
*Preferred contact email (this is the email we will use to communicat	e information about your application and program activities.)
percyj@kennedykrieger.org	
*Secondary email (This email address will be used if we do not receiv	re a timely response from email to your preferred contact email.)
jpercy@eagles.nccu.edu	
*Phone: Preferred number	
301 615 2183 ext.	
*Phone: Home	
803 748 7659 ext.	
*Phone: Cell	
443 923 5879 ext.	
*Gender	nple
Male	
○ Female	
○ Transgender Woman/Trans	
O Transgender Many Trans Man	
○ Gender Non-Binary○ Not listed above	
*Biological sex	
-	
Male Female	
*Do you consider yourself to be:	
Heterosexual or straightGay or lesbian	
Bisexual	
Not listed above	
O Prefer Not to Respond	
*Race (Please choose the best description of your race)	
American Indian or Alaska Native (please specify tribal affiliation)	
Asian (please specify country of ancestry)	
Black or African American	
Native Hawaiian or Other Pacific Islander	
○ White	
Multiracial (please specify)	
Not listed above (please specify)	
O Prefer Not to Answer	
Please specify race details:	

*Ethnicity (Hispanic or Latinx)	
○ Yes	
No	
○ Not listed above	
If not listed above, please specify your ethnicity:	
*Primary language spoken at home	
English	
Spanish or Spanish Creole	
○ Chinese (please specify)	
○ Tagalog	
French (including Patois, Cajun)	
○ Vietnamese	
○ German ○ Korean	
Not listed above	
*First-Generation College Student?	
Yes	
No No	Paral-land
*Are you first (1st) or second (2nd) generation U.S. Citizen or Permanent R	.esiaent?
N/A First respective U.S. Oitiger	
First generation U.S. CitizenFirst generation Permanent Resident	
Second generation U. S. Citizen	
Second generation 9. 6. Shitzen Second generation Permanent Resident	
*Have you ever received free or _sduced_ ice lunch benefits?	
New Year	
YesNo	
*Poll group alimible?	
*Pell grant eligible?	nple
• res	
○ No	
*I learned about the Center for Diversity in Public Health Leadership Prog	ram from the following:
Career Fair	
☐ CDC website	
☐ College Counselor	
☐ College Professor	
☐ Conference booth	
☐ Email	
☐ EMURG Health Equity Fellowship website	
Ferguson RISE Fellowship website	
Listserv or distribution list	
☐ Mail/Bulletin Board/Flyer	
☐ MCH LEARN	
✓ MCHC/RISE-UP website	
☐ Meeting	
☐ My University website	
Presentation (s) at a conference	
Presentation at a community based organization	
 Presentation at University 	
☐ Social Networking site (i.e., Facebook, Twitter)	
☐ Website not listed above, describe	
✓ Word of mouth (i.e., Friend, Classmate, Family Member, Program Alum	ni, Professor, Community Leader)

*Do you know your FAFSA EFC (Expected Family Contribution) score?

O Yes		
NoDo not	t wish to disclose	
_		
t accepte onsiderat		re any special accommodations? (i.e., Accessibility/Americans with Disabilities Act [ADA] Accommodation
10	•	
concerns	s of our scholars ion also illustrat	nswers to the above items about your experience and identity. Our goal is to understand the needs and is so that we can plan to provide the resources that each scholar needs to thrive this summer. This item who our program reaches and informs our ongoing efforts to increase inclusivity by expanding our e of under-resourced and underrepresented populations.
ddress		
*Where is your local address? • United States Outside of United States		ss?
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ADDRE AFTER	ESS. TYPING IN YC	OUR PERMANENT ADDRESS, BE SURE TO CLICK "SELECT TO MAP" AS SEEN BELOW, TO RESS IS SAVED.
		ITY FIELDS DO NOT APPLY TO THE STATE/TERRITORY OF YOUR ADDRESS, PLACE "NA" IN THE ARE ABLE TO SUBMIT YOUR APPLICATION
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dress		Northwood, MD 21239, USA
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O Bachelor's Degree	
Master Public Health Degree	
Other Master's Degrees	
O Doctorate Degree (e.g. PhD, DrPH)	
Professional Doctorate Degrees (MD, PharmD, DDS, DPT, DSW)	
*Current Major (MCHC/RISE-UP/MCH-LEARN)	
Public Health 🔻	
Housing & Transportation	
*Do you have access to a vehicle that you can use during your Center for Diversity in Public	Health Training experience? Monday-Friday
☐ Monday	
☐ Tuesday	
─ Wednesday	
☐ Thursday	
☐ Friday	
✓ N/A	
*I need access to parking at my Center for Diversity site location.	
○ Yes	
No	
MCH-LEARN & MCHC/R E-UP Leadership Tracks A Research Externship is a cauired price by for I M. H-LE RN Schola. We know the second seco	ly artic pation in a research seminar
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Short Answers

Please include relevant high school experiences in your application.

*1. Describe how your identities and lived experiences have influenced your past community service, leadership, and research activities (250 word maximum).

This serves as a test

*2. How do you anticipate participating in this program/fellowship will help your future career goals? (250 word maximum)

This serves as a test

*3. List any achievements (i.e., honors or awards) (250 word maximum)

This serves as a test

MCH-LEARN Essays

*ESSAY QUESTION 1. What do you believe is the most important maternal and child health challenge and why? (250 words maximum)

This serves as a test

*ESSAY QUESTION 2. Discuss w' reau hip and public health skills are necessary to improve atternal and child health outcomes. (250 word maximum)

This serves as a test

Curriculum Vitae or Resume and Transcript

PLEASE CHECK THE ACCURACY OF FILES UPLOADED.

*Curriculum Vitae or Resume (PDF Format)

Choose File No file chosen



Up to 25 MB

Below, attach your <u>Unofficial</u> University Undergraduate Transcript (PDF format).

Please ensure the transcript includes your name and the school name.

PLEASE NOTE: AN OFFICIAL UNDERGRADUATE TRANSCRIPT IS REQUIRED UPON ACCEPTANCE.

*University Undergraduate Transcript (PDF Format)

Choose File No file chosen

Up to 25 MB

Referee Information

Two forms of recommendation from faculty at your previous or current university are required upon submission of your application.

An email will automatically be sent to each referee with instructions on how to submit a recommendation on your behalf. <u>All</u> recommendations must be completed using the electronic form provided to each referee.

The deadline for receipt of recommendations for ALL programs is Tuesday, January 31, 2024 EXCEPT the Ferguson RISE (6-Month) Fellowship.

The deadline for receipt of recommendations for the Ferguson RISE (6-Month) Fellowship ONLY is Monday, November 28, 2023.

Referee 1 Suffix (if applicable)			
Ph.D. ✓			
Referee 1			
Test	Middle	Test	
Referee 1: Institution/Organization	1		
North Carolina State University			
Referee 1: Email			
Test@gmail.com			
PLEASE CHECK ACCURACY	OF REFEREE EMAIL ADDRESS:		
Referee 1 Phone #			
123 456 7890 ext.			
Referee 2 Suffix (if applicable)			
MS 🔻			
Referee 2			
Test2	Middle	Test2	
Referee 2: Institution/Organiza	1		
North Carolina Central University			
*Referee 2: Email			
test2@gmail.com			
DI EASE CHECK ACCHDACY	OF REFEREE EMAIL ADDRESS		
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098 765 4321 ext.			
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<u> </u>			
Referee 3			
Test3	Middle	Test3	
Referee 3: Institution/Organization			
Kennedy Krieger			
Referee 3: Email			
Test3@gmail.com			
Referee 3 Phone #			
654 321 9870 ext.			

Emergency Contact

*Emergency Contact Name			
Test	Middle	Test	
*Phone: Emergency Contact			
803 748 7659 ext.			

*Address Lookup	Select to map
Address	Northwood, MD 21239, USA
123 Test	
Line 2	
City	
Baltimore	
State	
Maryland 🕶	
County	
Baltimore	
Zip	
21239	

Consent and Application Acknowledgement

*I agree to be contacted to help evaluate the need for summer public health leadership programs. Participation in an end of summer evaluation will include a drawing for a gift card.



O No

Please note that the information collected in this application has a dual purpose. First, information you provide via this survey is required by the funding agency for scholar selection and program evaluation. Second, after receiving your permission, information you provide will be used for research purposes (i.e., to test hypotheses about the effectiveness of program curricula and activities). Participation in this research is voluntary. Your permission (or lack of permission) in this research will have no effect on your current or future relationship with the Center for Diversity in Purpose. It Leadership at Kennedy Krieger Institute. Your may cancel your permission to use your information for search at any time by contacting Pr. Harolyp Policher (Centerfor Diversity@kenned brieger.org). You can ellate a win not prect. For attracting by collected.

This study has been review apply by the ohns lopk is N connisting tions wew Board.

*I agree that the information provided in this survey can be used for research in aggregate and de-identified (or limited, e.g., dates may be used) format.



○ No

*By typing your full name and providing your signature in the box using the cursor, you acknowledge that the information contained in this application is true and accurate to the best of your ability. Further, please understand that you are waiving your right to request that the Center for Diversity in Public Health Leadership Training send a copy of your referees' recommendates to you.

Name

Clear

Signature

Signature

Carefully review your application for accuracy prior to submitting your application. The Program Office will not make revisions to your application once it is submitted.

To SUBMIT your application, click 'SUBMIT' (top right column).

If you DO NOT receive an Email confirmation following the submission of your application, please contact:

MCH-LEARN@kennedykrieger.org

Disclaimers: Prior to submitting an application, be sure to review the Center for Diversity Website (https://www.kennedykrieger.org/training/programs/center-for-diversity-in-public-health-leadership-training) which includes, Program Descriptions, Eligibility Criteria, Program Activities, Application Guidelines/Sample Applications, Frequently Asked Questions, etc.

Prior to submitting an application, be sure to review the 2023 *Application Guidelines* webpage (https://www.kennedykrieger.org/training/programs/center-for-diversity-in-public-health-leadership-training/application-guidelines). Review the 2023 *Application Guidelines* in its entirety prior to accessing and completing an application. Be prepared to complete the application in a single session (2-hour maximum time allowed), as you will NOT be able to save the form and return to complete it later.





COMPLETING ONLINE APPLICATION CHECKLIST:

- ☐ Carefully review the sample application
- ☐ Create the Word document so you can cut and paste into the online application.
 - a. The three (3) Short Answer responses are required (maximum 250-word limit per response).
 - b. The two (2) Essay Questions are required. Questions #1 and #2 (maximum 250-word response); Confirmed the contact details of your two (2) faculty references (referees) are accurate.
 - a. Name, email, and phone number of two (2) faculty references (referees)
 - b. A reference request will automatically be sent to the email address entered on your application. Your referees may need to check their spam and/or junk mail folder.
- □ Confirm the contact details of your two (2) faculty references (referees) are accurate.
 - a. Name, email, and phone number of two (2) faculty references (referees)
 - A reference request will automatically be sent to the email address entered on your application. Your referees may need to check their spam and/or junk mail folder
- □ Resume/Curriculum Vitae (PDF)
 - a. The file does not exceed 25MB.
 - b. Save the file as: *last name_first name_resume*
- □ Undergraduate transcript and Graduate transcript (PDF)
 - a. The file does not exceed 25MB.
 - b. Unofficial undergraduate transcript and graduate transcript include your name and the name of the college/university.
 - c. Undergraduate transcript
 - Saved file as: last name first name ugtranscript

APPLICATION LINK:

If you are ready to complete the MCH-LEARN Program Application, <u>PLEASE CLICK HERE TO BEGIN.</u> (Right-click on the TEXT LINK and select Copy Hyperlink, then paste the URL into one of the following browsers: Firefox or Google Chrome).

You MUST complete the application in one session (2-hour maximum allowed). This form will NOT save and allow you to return to complete. Please review the accuracy of the completed application before submission. Program Staff will not make any changes to submitted applications.

Once the entire application is completed, you can print it. Please be prepared to print your application or change your print options and print to a PDF for your records.

Applications submitted AFTER the **deadline of Wednesday**, **January 31**, **2024**, **11:59 PM (EST)** will automatically be deleted from the system. All applications are

automatically dated and time-stamped. If applying online poses a hardship, don't hesitate to get in touch with our office during business hours (9:00 AM to 5:00 PM EST) before the closing date for an alternate submission method (*Contact: Email:* MCH-LEARN@kennedykrieger.org